

BUDGET MESSAGE

City Council and Community,

The City of Morgantown finds itself in new territory this upcoming fiscal year. A new, and exciting, development that has been years in the making. As we are all aware, over the last several years, the City has been in financial hardship because of the added expenditures of Industrial Holdings Corporation Debt incurred by the loss of a factory, Kentucky Copper. This hardship, while difficult, proved that the City could weather this type of scenario and come out the other side. With the impending sale of the building on June 30, 2017 we are now, potentially, on that other side. This current fiscal year saw a nearly 30% cut to our budget to maintain debt payments for the building; while doing this the City maintained most services. Capital improvement plans and projects took an immense cut, however, with a total of less than \$10,000 allocated in the last two years. This budget plans to drastically change that trend.

The theme of this upcoming budget is "Investing for the Future" because we feel that the City has sound financial footing to begin investing in our infrastructure and community once again. Last year, our nationally recognized Morgantown Renaissance Plan was a catalyst to our renewed commitment to better serve our city and constituents. We hope to further that commitment and maintain the inertia started with that plan with this document.

Our main objective with this budget is to make much needed improvements to our infrastructure, downtown, and the quality of life of our residents. These three main priorities are culminated from the Renaissance Plan which was derived from surveys and questionnaires from hundreds of citizens in the area from different age groups. Most of them citing the dire need to maintain, remodel and renovate our many structures, buildings and land. This renovation will address all three priority categories.

These capital improvement plans and community projects are made possible by the conservative budgeting and spending made by the City over the last two years. Our fund balance at the beginning of 2015 was at 17% of our budget, as of now the city has 71% of our budget in reserves, a tremendous accomplishment to our city staff and leaders. This fund balance in coordination with our increase in revenue from an increased insurance premium tax and an increasing return on Occupational tax withholdings has culminated to greatly improve our capabilities to serve the public.

In the creation of this year's budget, we researched extensively to discover in what ways we could:

1. Better serve the citizens of Morgantown
2. Think creatively and outside the norm
3. Draw new residents while respecting and retaining our current inhabitants
4. Recognize our demographics in formulating our plan
5. Responsibly allocate spending to ensure a return on investment
6. Try new things, never been attempted in our city's history

Prioritization is key when planning for the future, so undoubtedly we had to prioritize projects as there is not enough funding to fully commit to all needed improvements. After conducting surveys and hearing from the community, in addition to evaluating our own needs, we have prioritized several CIP's (Capital Improvement Projects) including: Street Repair, signage, sidewalks, City Hall Renovation, and Park Infrastructure.

In addition to the needed infrastructure updates and allocations, the City has budgeted \$55,000 toward a "Community Betterment Fund." This fund will be used to create programs, events and activities for the community. Infrastructure, while important does not make a community. Togetherness, fun and experiences are what make a community great and we intend to be a partner with the community to make this a reality for our residents.

We realize that Government is not known for its transparency. As you can see, this budget document is much more extensive and contains much more information than ever before. In order for the City to become this community partner that we mentioned above, we think its imperative to be transparent in our operations in order to gain the public trust. This document is a testament to that goal.

While this document will certainly not solve all of our problems, we at the City, believe it is our best foot forward to invest in our future.

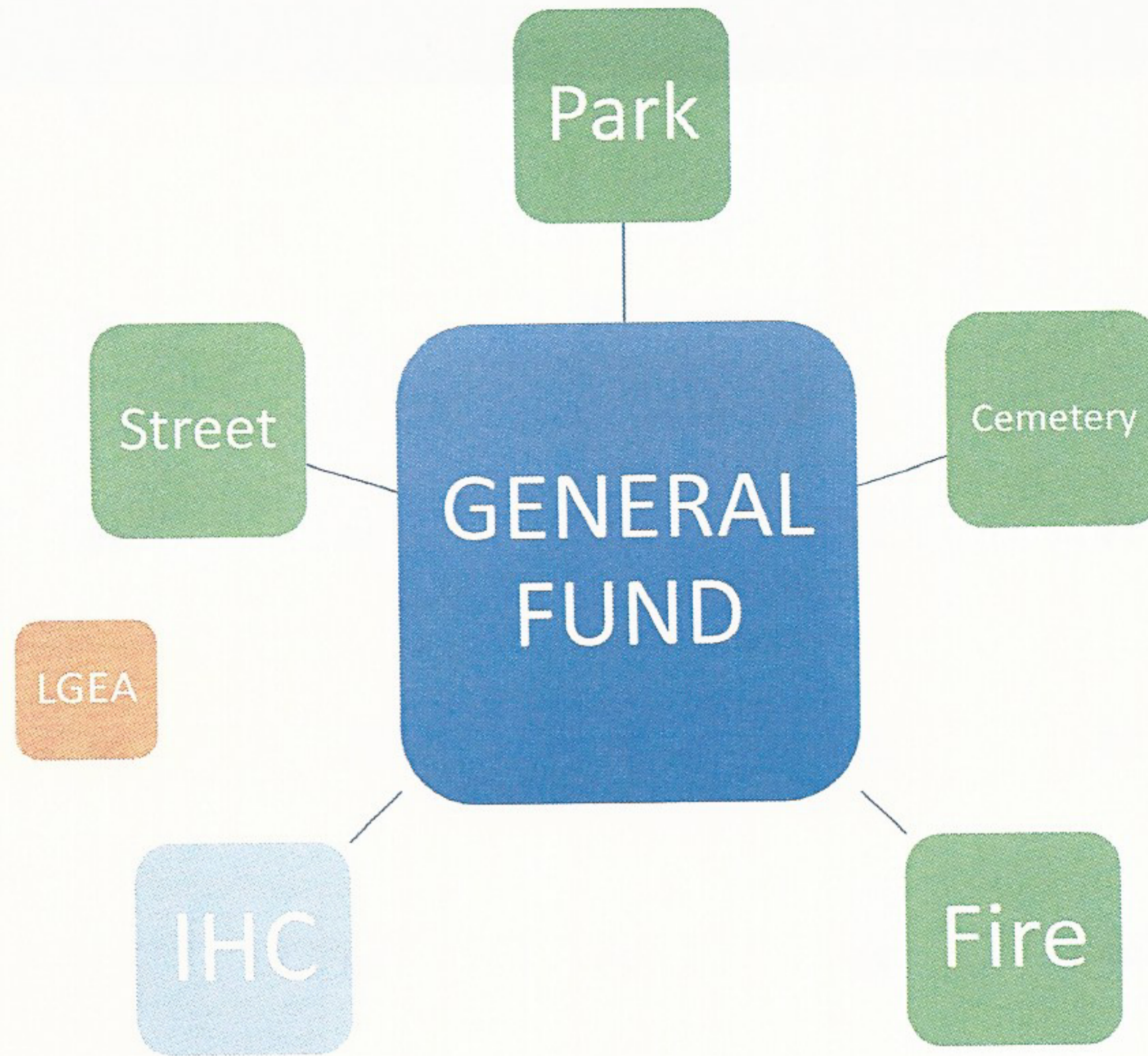
Billy Phelps, Mayor

CITY OF MORGANTOWN BUDGET 2017-18 PROPOSAL

Section 1: That the annual budget for fiscal year beginning July 1, 2015 and ending June 30, 2016 is hereby adopted as follows:

Resources Available:	General Fund	Fire Fund	Park Fund	Street Fund	LGEA Fund	Cemetery Fund	IHC Fund	Utilities Fund
Fund Balance Forward:	\$1,000,000.00	\$145,000.00	\$30,000.00	\$130,000.00	\$17,000.00	\$20,000.00	\$400,000.00	\$-
Estimated Revenue:								
Property Tax	\$120,000.00							
License/Permit Fees	\$29,000.00							
Intergovernmental Revenue	\$30,000.00	\$35,000.00		\$40,000.00	\$3,000.00		\$50,000.00	
Other Income	\$35,700.00	\$7,000.00				\$200.00	\$7,200.00	\$-
Insurance Fees	\$300,000.00							
Occupational Fees	\$1,400,000.00							
Grant Restricted		\$8,500.00						
CHRP Grant Police								
CDBG Grant								
Interest	\$200.00					\$750.00	\$6,000.00	
Drug Seizure	\$-							
Rent	\$2,000.00							
Charges for Service		\$1,000.00	\$17,000.00			\$3,000.00		\$-
Total Estimated Revenue:	\$1,916,900.00	\$51,500.00	\$17,000.00	\$40,000.00	\$3,000.00	\$3,950.00	\$63,200.00	\$-
Available For Appropriation:	\$2,916,900.00	\$196,500.00	\$47,000.00	\$170,000.00	\$20,000.00	\$23,950.00	\$463,200.00	\$-
Appropriations:								
General Government	\$783,000.00							
CDBG Grant	\$-							
Police	\$465,900.00							
Fire	\$35,000.00	\$73,150.00						
Streets	\$545,000.00			\$168,000.00	\$5,500.00			
Park	\$295,200.00		\$27,100.00					
Contributions to IHC	\$50,000.00							
Cemetery	\$-					\$5,500.00		
Industrial/Economic Development	\$30,000.00						\$370,000.00	
Utilities	\$-							\$-
Total Appropriations:	\$2,204,100.00	\$73,150.00	\$27,100.00	\$168,000.00	\$5,500.00	\$5,500.00	\$370,000.00	\$-
Funds Over/Under Appropriations	\$712,800.00	\$123,350.00	\$19,900.00	\$2,000.00	\$14,500.00	\$18,450.00	\$93,200.00	\$-
Intrafund Transfers	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Ending Balances of FY	\$712,800.00	\$123,350.00	\$19,900.00	\$2,000.00	\$14,500.00	\$18,450.00	\$93,200.00	\$-

FUND DESCRIPTIONS



The Following Funds are allocated for in the Budget:

General

The General Fund is the largest of all the City’s funds. This fund is used for expenses generally thought of as “government spending” Most revenue is deposited into the general fund, including all occupational tax, insurance premium tax, and property tax which accounts for 95% of all revenue. Expenses for General fund include, but are not limited to:

- Insurance
- Payroll
- Administration
- Police
- Street
- Park
- Cemetery
- IHC Funds
- Code Enforcement
- Planning and Zoning
- Capital Improvements
- General Government expenses

Noted in Green above with a direct link to the General Fund, Street, Park, Fire and Cemetery funds do receive assistance from the General Fund in their goals, however, they do possess funding mechanisms of their own as a standalone account.

Noted in Light Blue, IHC fund depends solely on intra-fund transfers from General Fund for all of its funding.

HISTORICAL BACKGROUND

Butler County, located in the south-central portion of Kentucky in the Western Coal Field Region, is bounded on the north by Ohio and Grayson Counties, on the east by Edmonson and Warren Counties, on the south by Logan County, and on the west by Muhlenberg County. Butler County contains a land area of 444 square miles. The Barren River and Green River along with their tributaries run through Butler County.

Based upon an act of the Kentucky General Assembly, Butler County was formed on January 18, 1810 from portions of Logan and Ohio Counties. The county was 55th in order of formation. The first selected officers of Butler County appointed a commission to select the county seat, identifying two acres of land belonging to Christopher Funkhouser. The spot was first called Funkhouser Hill, and would later become the City of Morgantown. The City of Morgantown currently has a total land area of 3.39 square miles.

Economic Indicators

Personal Income by Year

2012	\$60,988,949.50
2013	\$63,761,347.50
2014	\$66,683,926.00
2015	\$72,175,408.50
2016	\$75,791,599.00

DEMOGRAPHICS

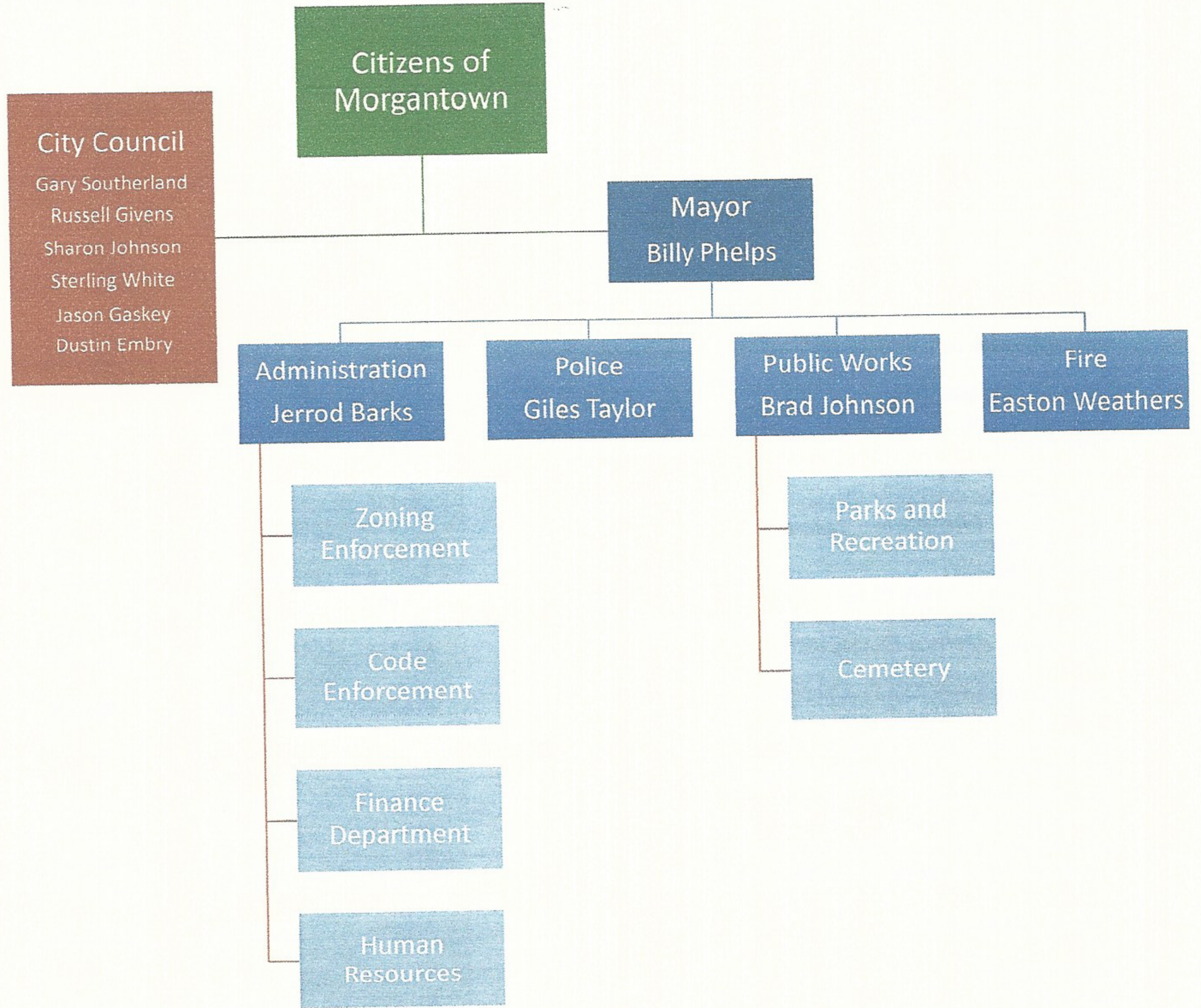
Demographic Information	Morgantown	Kentucky
Population, 2015 Estimate:	2681	4,425,092
Population, 2010:	2394	4,339,367
Population, Estimated Percent Change:	10.70%	2.00%
White Persons, percent, 2010:	91.60%	87.80%
Black Persons, percent, 2010:	0.60%	7.80%
Hispanic or Latino, percent, 2010:	5.80%	3.10%
Asian Persons, percent, 2010:	0.30%	1.10%
Median Age:	38.5	38.3
High School Graduate:	60.90%	83.50%
Bachelor's Degree:	5.60%	21.80%
Mean Travel Time to Work:	16.2 mins	22.8 mins
Median Household Income	\$14,254	\$43,342
Population Below Poverty Level:	1,415	57.50%
Occupied Housing Units	1004	90%
Owner Occupied Units	400	39.80%
Population in Owner Occupied	885	37%
Renter Occupied Units	604	60.20%
Population in Renter Occupied	1341	56%
Average Household Size	2.22	
Average Family Size	2.87	
Non-Family Households	447	44.50%
Work Experience (16 years and older)	1826	100%
Worked Full Time (Past 12 months)	392	21.50%
Worked Part Time (Past 12 months)	332	18.20%
Did Not Work	1102	60.40%

*Green boxes represent Morgantown statistics

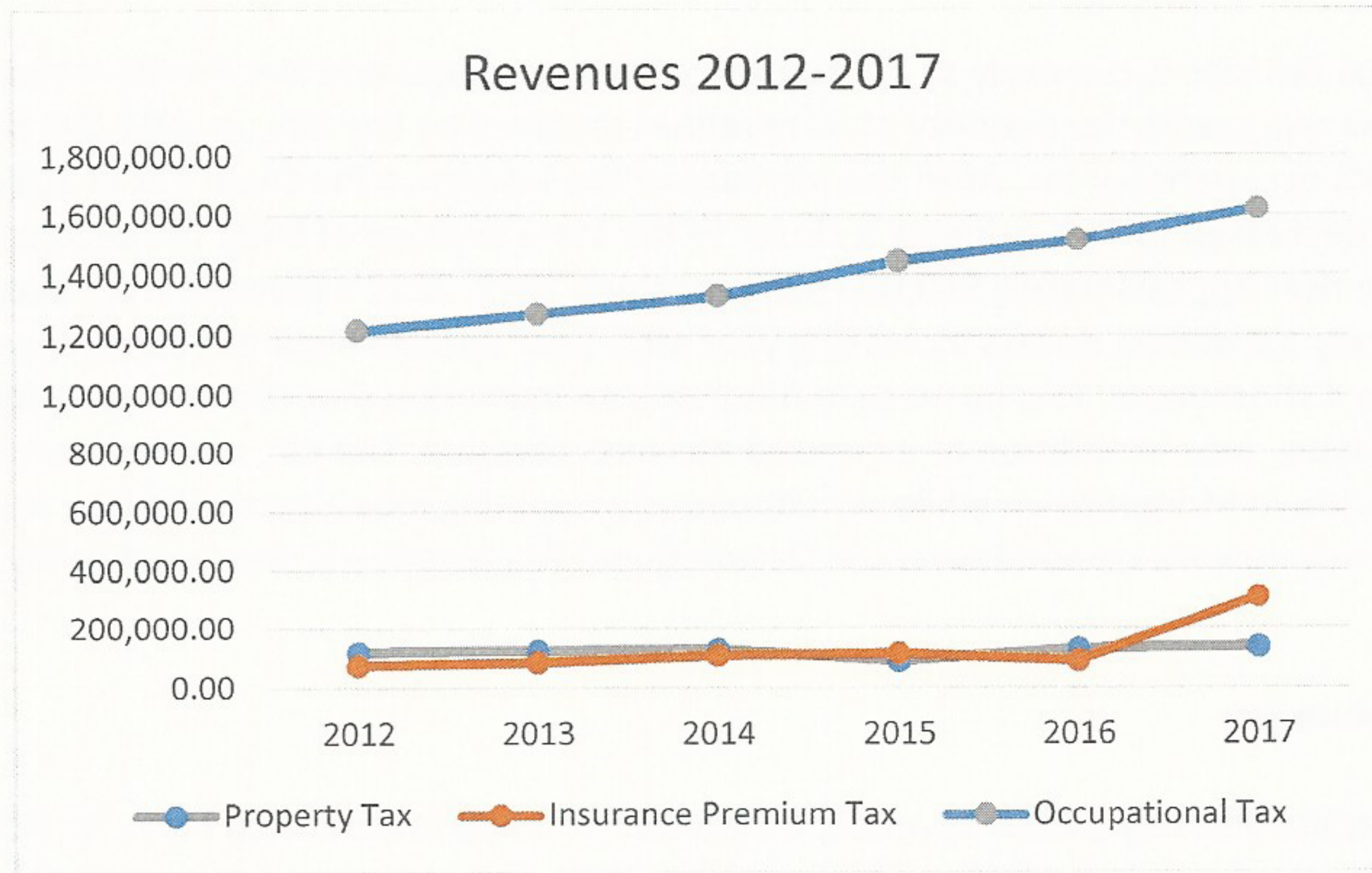
*Blue Boxes represent Kentucky state statistics

Figures are garnered from the Census Bureau at: https://factfinder.census.gov/faces/nav/jsf/pages/community_facts.xhtml

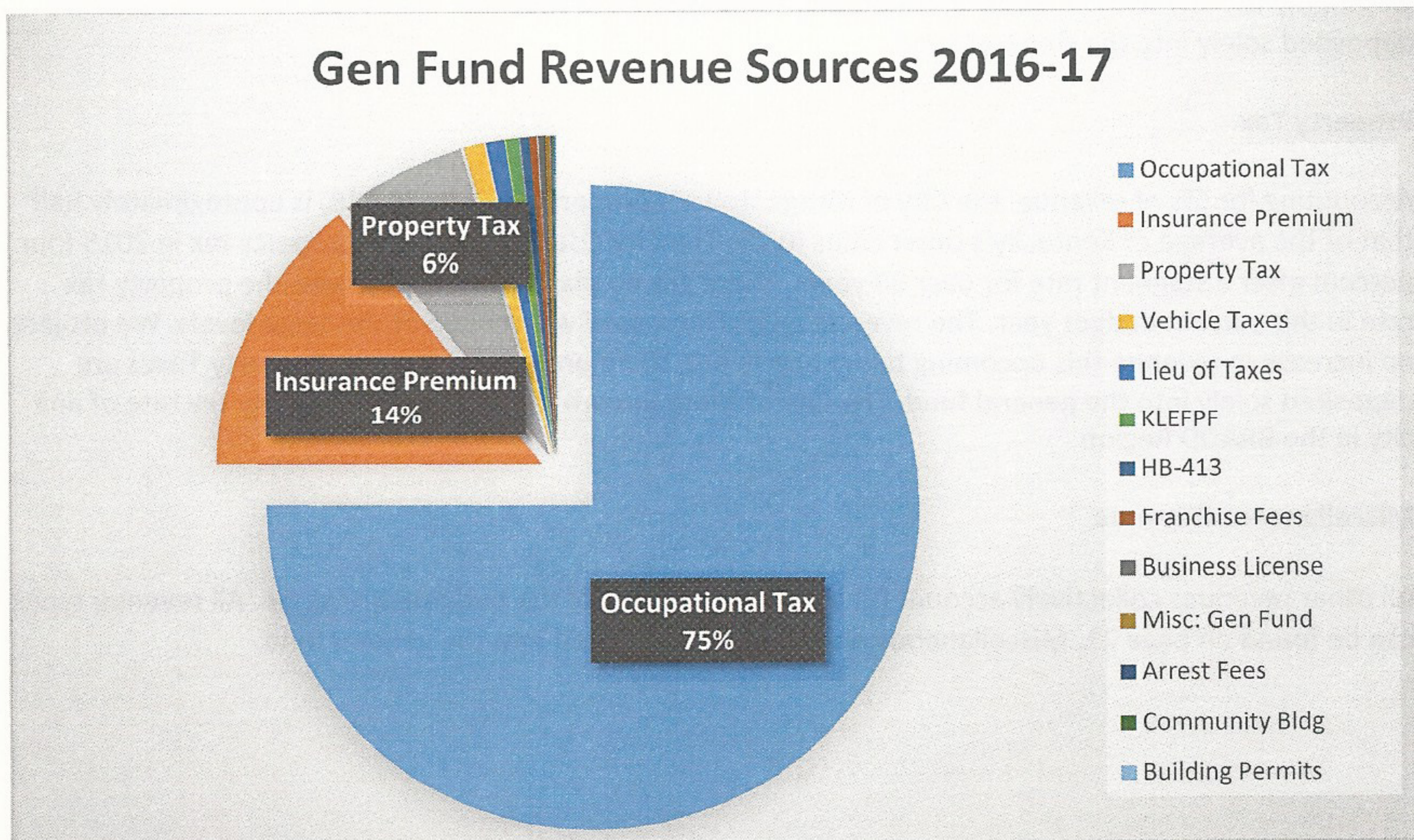
CITY ORGANIZATIONAL CHART



REVENUES



Revenues from the three major funds seen above have increased year after year since 2012. Occupational Tax has seen the largest increase over that time period indicating strong job growth in addition to job retention within the City. Second, Insurance premium tax has seen a 400% increase due to the increase by the City Council in 2016. Property tax levels, while appearing stagnant on the chart has seen a marginal increase within the last two years due to a 4% increase approved by the City Council in 2015.



Occupational Tax

The Occupational Tax rate is currently at 2% for both employer wages and Net Profits for businesses. Occupational Tax represents the majority of all revenues received by the City, in 2016 the budget was composed of 85% occupational tax. After the increase of the Insurance Premium Tax in 2016 the OT Tax percentage has decreased to 75% bringing it closer to the state average of 58%. The revenue from occupational tax rises approximately \$50,000 per year since 2012. 2012's revenue from occupational tax was approximately 1.2 million dollars increasing year after year until its peak this current cycle at 1.62 million dollars in 4 short years. This increase in funding is an indication that the City has a higher number of, and better paying, jobs in addition to increased business revenue. The City must encourage businesses to locate in Morgantown while simultaneously retaining jobs already in place to ensure the continuation of this upward trend of revenue. Occupational Tax revenue is deposited solely into the General Fund.

Insurance Premium Tax

Accounting for approximately 14% of revenue, Insurance Premium taxes are up from 7% from a year prior due to its increase approved by the City Council in 2016. The insurance tax increased from a 12% fire and allied peril tax to an 8% tax among all taxable insurance categories (Casualty, Fire and Allied Peril, Homeowners, Health, Inland Marine, Life, and Motor Vehicle). The insurance premium tax saw a slight increase over the last five years, increasing from approximately 78,000 dollars to approximately 110,000 dollars prior to the increase. Post-increase the city has seen an increase to approximately 100,000 dollars per quarter in returns. Keeping in consideration that the current year had 3 applicable quarters for insurance collection, this next budgeted year is expected to accrue 300-400,000 dollars if amounts stabilize. Judging from the relative stabilized trend lines of past years, we assume this revenue will supply the city with an easily accountable, stable source of revenue. Insurance Premium Taxes are deposited solely into the General Fund.

Property Tax

Accounting for 6% of revenue, the City of Morgantown's property tax rate (0.118) is approximately half that of the average of Kentucky's other cities (0.25) The City Council raised the property tax in 2015 four percent after a stagnant rate for over 30 years. There are no plans currently to raise the property tax rate in this current budget year. The revenue unless increased will remain at the same levels. We project no increase in revenue this upcoming budget cycle due to no projected increase. Property Taxes are deposited solely into the general fund. The City of Morgantown has the lowest property tax rate of any city in the BRADD Region.

Miscellaneous Revenue

All other revenues collectively account for approximately 5% of the budgeted revenue. All revenue types can be found on page 21. Miscellaneous revenues are deposited into the general fund.

REVENUE SCHEDULES

Gen Fund Category	2015-16 Budget	2016-17 Budget	YTD Actual Balance	2017-18 Proposed
Occupational Tax	\$1,300,000	\$1,300,000	\$1,621,260.52	1,400,000*
Insurance Premium	\$100,000	\$200,000	\$308,182.61	300,000*
Property Tax	\$120,000	\$120,000	\$136,204.65	120,000
Vehicle Taxes	\$22,000	\$22,000	\$38,675.67	22,000
Lieu of Taxes	\$20,000	\$20,000	\$27,221.13	20,000
KLEFPF	\$20,000	\$15,000	\$18,653.72	20,000
HB-413	\$10,000	\$10,000	\$7,369.76	10,000
Franchise Fees	\$8,500	\$8,500	6,002.85	8,500
Business License	\$8,000	\$8,000	\$6,400.00	8,000
Misc: Gen Fund	\$5,000	\$5,000	\$23,791.33	5,000
Arrest Fees	\$2,000	\$2,000	\$1140.50	2,000
Community Building	\$2,000	\$2,000	\$1,594.23	2,000
Building Permits	\$1,000	\$1,000	\$350.00	1,000
Interest Earned	\$200	\$200	\$287.94	200
Property Tax Penalties	\$0	\$200	0.00	200
Property Taxes (Prior Years)	\$0	\$0	\$5,629.62	0
ABC License Fee	\$0	\$0	\$4,800.00	0
Drug Seizure	\$2,000	\$0	\$1,421.00	0
Property Tax Discount	\$0	\$0	\$775.69	0
Bond Issues	\$0	\$0	\$712.60	0
Contributions for Police	\$0	\$0	\$34.71	0
Grand Totals	\$1,620,900.00	\$1,713,900.00	\$2,207,531.95	1,916,900.00

*BOLD Numbers denote an increase of expected revenue from last budget.

Fire Fund Category	2015-16 Budget	2016-17 Budget	YTD Actual Balance	2017-18 Proposed
Grants	\$8,500	\$8,500	\$7,083.30	8,500
Fire Run Payments	\$1,000	\$1,000	\$833.30	1,000
Interest Earned	\$0	0	\$41.26	0
Misc Fire	\$2,000	\$2,000	\$0	2,000
Membership Fees	\$3,000	\$3,000	\$770	3,000
Contributions	\$2,000	\$2,000	\$10,040	2,000
Transfers	\$35,000	\$35,000	\$35,000	35,000
Grand Totals:	\$51,500	\$51,500	\$56,351.26	\$51,500

CITY OF MORGANTOWN BUDGET 2017-18 PROPOSAL

Park Fund Category	2015-16 Budget	2016-17 Budget	YTD Actual Balance	2017-18 Proposed
Pool Admissions	\$6,000	\$6,000	\$2,935.75	6,000
Pool Season Passes	\$500	\$500	\$416.70	500
Pool Parties	\$4,000	\$4,000	\$3,900	4,000
Swim Lessons Fee	\$550	\$0	\$623	0
Chair Rental	\$500	\$500	\$244	500
Concession Sales-Park	\$10,000	\$1,000	\$1,000	1,000
Concession Sales- Pool	\$5,000	\$5,000	\$2,683.17	5,000
Misc. Park	\$0	\$0	\$529.52	
Grand Totals:	\$17,000	\$17,000	\$9,610.40	\$17,000

Street Fund Category	2015-16 Budget	2016-17 Budget	YTD Actual Balance	2017-18 Proposed
Municipal Aid Program	\$40,000	\$40,000	\$52,054	40,000
Grants	\$0	\$0	\$29,202.59	0
Grand Totals:	\$40,000	\$40,000	\$81,256.59	\$40,000

LGEA Fund Category	2015-16 Budget	2016-17 Budget	YTD Actual Balance	2017-18 Proposed
State Entitlement Fund	\$3,000	\$3,000	\$608.82	3,000
Misc	\$0	\$0	\$350.65	0
Grand Totals:	\$3,000	\$3,000	\$959.47	\$3,000

Cemetery Fund Category	2015-16 Budget	2016-17 Budget	YTD Actual Balance	2017-18 Proposed
Interest Earned	\$750	\$750	\$633.52	750
Misc	\$100	\$100	\$106	100
Contributions	\$100	\$100	\$152.60	100
Sale of Plots	\$2,000	\$2,000	\$7,500	3,000*
Grand Totals:	\$2,950	\$2,950	\$8,180.12	\$3,950

*BOLD Numbers denote an increase of expected revenue from last budget.

The City is once again investing in the walkability of the City of Morgantown and is continuing the efforts of the sidewalk to school Program. This year's allocation will add a sidewalk to N. Ward street between W Thomas St and Morrison St.

Streets: 150,000

The City will be investing in street paving in addition to the monies allocated in the Street fund that are supplied by Municipal Road Aid. The City will be creating a 12-year road replacement plan to ensure the adequate and timely resurfacing of all city roadways.

Park: 200,000

Charles Black City Park, a centerpiece of this community, is due for an upgrade. The city will be researching different engineering, architectural, and planning companies to investigate what improvements are needed. The City Park's last bond ended as of February 2017, currently the city holds no debt on behalf of the Park. The bond was issued in 1997 for park improvements, this is the last major investment in park infrastructure.

ARC Bridge: \$5,865

The City will be repairing a concrete bridge in the ARC Parking Lot (a city owned property) this repair is needed for the safety of the employees.

OTHER NOTABLE SPENDING

Quality of Life

Donations for 501C3: \$10,000

In the April meeting, the City Council allotted \$10,000 to designated non-profits, this funding will be allocated in the month of July to those respective agencies.

Community Betterment Fund: \$30,000

This fund's purpose is to assist area events and programs and to sponsor city held events. This will be a community centered fund that the City will use to provide activities and events for the community (Movies in the Park, etc.)

Trail Town: \$5,000

The City is absorbing the Trail Town commission as an entity of the City. We see potential in this group and its ability to bring commerce to the City.

Crimestoppers: \$5,000

The City is creating a "Crimestoppers" type program, details are to be determined at a later meeting.

Downtown

Asbestos Removal: 18,000

The Reeta's building that the City acquired during 2016 requires asbestos abatement before any further steps can be taken. Meetings regarding this issue will be scheduled at a later date.

Grants for Façade Restoration: \$25,000

This program will provide grant opportunities to business owners, downtown building owners, and home owners that qualify (elderly and low income residents) for the restoration of their property. This program will work with Code Enforcement. More details will follow at a later meeting.

Miscellaneous

Mesonet: \$1350

The City will be allocating \$1,350 to continue the operation of the Mesonet site for Butler County.

Exie House Demolition: \$5,650.00

The former home of Exie Hawes, now a property of the City, is sitting vacant and is due for demolition.

NOTABLE DECREASES

IHC Contribution: \$50,000

Due to the potential sale of the Kentucky Copper Building the IHC Contribution fund has been decreased from \$200,000 this current year to \$50,000 this upcoming budget.

EXPENDITURES: PERSONNEL

Grade	Minimum	Maximum
10	7.24	11.58
11	7.60	12.15
12	7.97	12.75
13	8.37	13.40
14	8.79	14.06
15	9.23	14.76
16	9.70	15.51
17	10.18	16.28
18	10.69	17.10
19	11.22	17.95
20	11.78	18.85
21	12.37	19.79
22	12.99	20.78
23	13.64	21.83
24	14.32	22.92
25	15.03	24.05
26	15.78	25.25
27	16.57	26.51
28	17.40	27.84
29	16.57	26.51
30	17.40	27.84

Positions and Grades

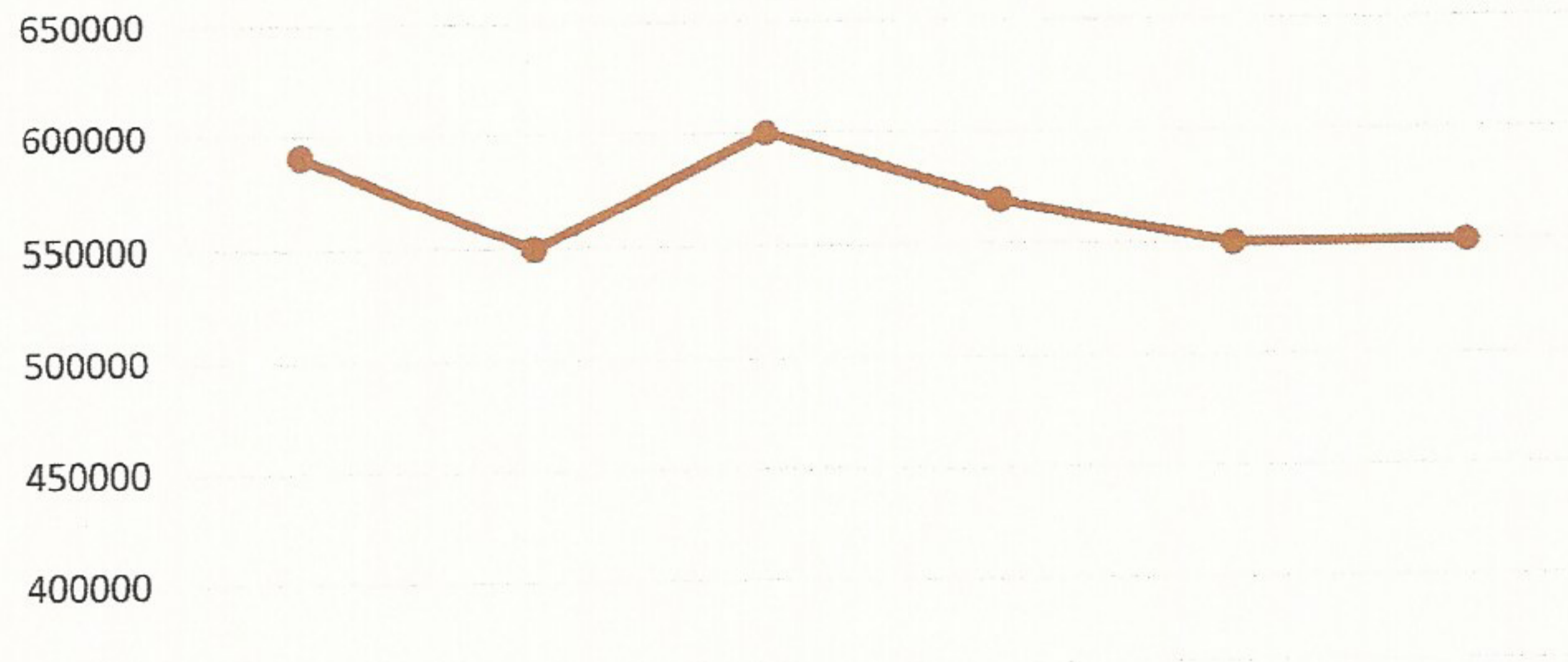
Position	Grade		# of Positions
City Administrative Officer	30	Full Time	1
City Clerk	28	Full Time	0
City Treasurer/Assistant Clerk	20	Full Time	1
Assistant Clerk	16	Part Time	1
Planning and Zoning Administrator	13	Part Time	1
Code Enforcement Officer	14	Part Time	1
Police Chief	28	Full Time	1
Police Captain	26	Full Time	1
Police Sergeant	24	Full Time	1
Police Officer	21	Full Time	2
Police Officer/New Recruit	20	Full Time	1
Police Officer/Academy Attendee	18	Full Time	0
Police Officer/Part Time	16	Part Time	1
Maintenance Supervisor	28	Full Time	1
Maintenance Worker	18	Full Time	2
Street Cleaner	16	Part Time	1
Park Supervisor	16	Part Time	0
Park Worker/Seasonal	10	Part Time	30

Wage and Salary Proposed Amendments

Currently, the City operates on a Grade-Step scale, this scale operates with a 5% increase increment per year guaranteed raise per employee. The scale is unrealistic to the challenges of municipal budgeting and the turbulent realities of the City’s fiscal position within the last decade. A system in which wages are examined and determined on a year-to-year basis would prove beneficial to the economic strength of the City’s budget. The recommended wage system on Page 29 proposes a year to year evaluation of grades in addition to offering flexibility in raises, or lack thereof, and starting salary amounts for more qualified candidates. It is believed this system will benefit the City by allowing the executive to offer higher wages to more qualified individuals, thus recruiting more highly skilled employees, while simultaneously offering the City council more oversight of employee wages on a yearly basis.

Yearly, the City Council will examine the grades, salaries of similar positions, and the City’s budget to determine the increases necessary for the Grade Scale. The Council will then set the minimum and maximum levels for each grade level. The executive must remain within this grade range.

Budgeted Payroll Expenses (2012-2017)



DEPARTMENTAL INFORMATION

Administrative Department

Position Title	Number of Positions		
	Prior Year 2016	Current Year 2017	Budgeted Year 2018
City Administrative Officer	0	1	1
City Clerk	1	0	0
City Treasurer/Assistant Clerk	0	0	1
Assistant Clerk	2	2	1
P&Z Administrator	1	1	1
Code Enforcement Officer	0	1	1
Total Positions:	4	5	5

Department Description:

The Administrative Department consists of Five Office staff including the: City Administrator, City Treasurer/Assistant Clerk, Assistant Clerk, Planning and Zoning Administrator and the Code Enforcement Officer. Located at City Hall, the Administrative department houses the Human Resource, Finance, Code Enforcement and Zoning Administration Responsibilities and Departments. The department supervisor is the City Administrative Officer who handles policy formulation and assists the mayor in overseeing day to day functions of the City in addition to assisting other department supervisors in policy goals and implementation. All finance matters of the City are handled by the Administrative department and all employee matters are under the oversight of this branch. Lastly, zoning and code enforcement duties are conducted via the Administration arm of the City.

All board members are considered to be part of the administrative department. The boards include: Planning and Zoning, Code Enforcement, Housing Authority, and Board of Adjustments. The City Administrative Officer serves as liaison between the City government and these respective boards.

Successes:

- Creation of the ICMA nationally recognized Renaissance Plan in 2016
- Successfully integrated the code enforcement process into department in 2017
- Created a more stringent and more accountable Zoning Enforcement process in 2017
- Updated forms with a focus on computerization
- Successfully updated code enforcement and mobile home laws
-

Position Changes:

During the year 2016-17 Budget Cycle, the addition of the Code Enforcement Officer occurred with a grade wage of 14. With the passage of the improved Code Enforcement laws, including the passage of the International Property Maintenance Code, the City desired to create a new position to fulfill the obligation to enforce the new laws. Using the Comprehensive and Renaissance Plans as evidence for this

need the City hired a retired fire inspector to fulfill this role. The City Administrator position was also created with a grade wage of 30. The former City Clerk position was changed to a City Administrator to reflect the changing requirements of the job duties. The addition of these two positions will create an increase of Payroll expenditures exceeding those in the 2016-17 cycle.

The last position change would be the position of assistant clerk to that of City Treasurer/Assistant City Clerk. This title change was due to the changing nature of the job duties of this description to fall in line with added accounting standards to the finance department of the City. This title change does not require an increase of payroll expenditures.

Police Department

Position Title	Number of Positions		
	Prior Year 2016	Current Year 2017	Budgeted Year 2018
Chief of Police	1	1	1
Police Captain	1	1	1
Police Sergeant	0	1	1
Police Officer	3	2	3
Police Officer/New Recruit	0	1	0
Police Officer/Part Time Position	0	1	1
Total Positions:	5	7	7

Department Description:

The Police Department consists of 7 personnel including the: Police Chief, Police Captain, Police Sergeant, two Police Officers, a Police Officer/New Recruit and a Police Officer/Part Time position. Located at the City of Morgantown Police Department on Saling Drive, the Police Department handles all law enforcement matters for the City of Morgantown. The department provides 1-2 officers on duty 24 hours a day, 7 days a week. The Police Department is under the supervision of Chief of Police Giles Taylor.

Successes:

- At least 60% increase in productivity over prior year in all observable categories
- Instituted an activity tracking program within department
- Restructured personnel in accordance with new procedures
- Instituted a new and updated policy and procedure manual
- Renewed focus to community oriented policing and involvement

Position Changes:

The Police Department personnel increased by two positions in the 2016-17 Budget cycle with the addition of a Police Officer/New Recruit and a Police Officer/Part Time position. With the upcoming Budget Cycle, the Police Officer/New Recruit position will be changed to a Police Officer position due to the employee's graduation from the police academy. The addition/changes of these additional positions

will increase budget requirements for this department. The added positions were necessary to fill past positions that had not been retained due to budget shortages in past years.

Public Works

Position Title	Number of Positions		
	Prior Year 2016	Current Year 2017	Budgeted Year 2018
Maintenance Supervisor	1	1	1
Maintenance Worker	2	2	2
Street Cleaner	1	1	1
Park Supervisor	0	0	0
Park Worker/Seasonal Position	33	33	33
Total Positions:	37	37	37

Department Description:

The Public Works Department consists of a Maintenance Supervisor, two Maintenance Workers, a Street Cleaner, and several seasonal employees required for Summer work including Pool Managers, lifeguards and mowers. The department is located at Charles Black City Park and handles all maintenance and park facilities and duties.

Seasonal employees begin work in May of each year and end in August. Seasonal employees consist of a Pool Manager, 2 assistant managers, 25 lifeguards, and typically 5 seasonal mower positions. These positions are historically filled by youth from the local high school but are not limited to this age group.

Successes:

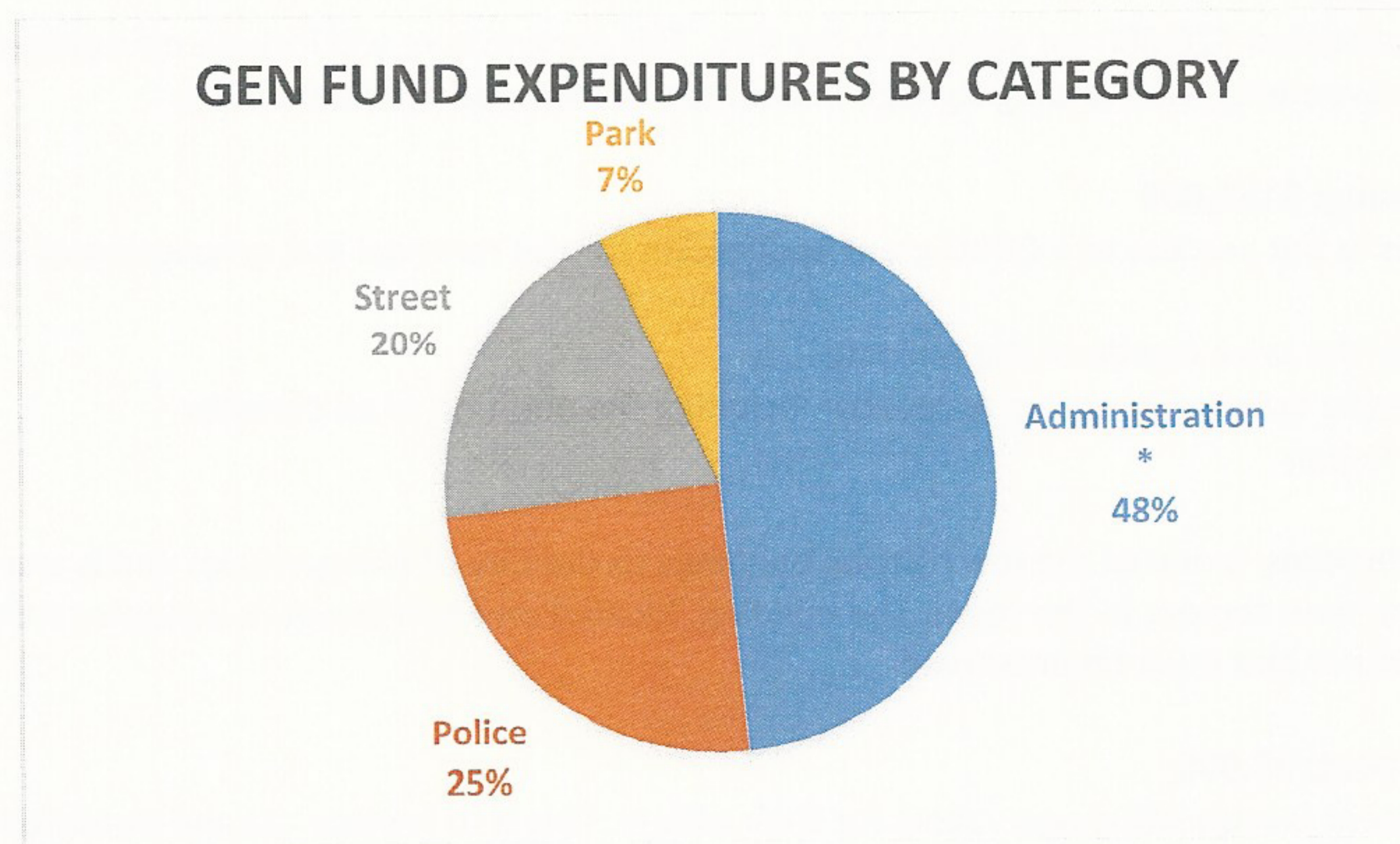
- Successful Catfish Festival
- Offering more services while maintaining the same personnel
- Contracted out the concessions at Charles Black City Park saving approximately \$1,500 per year

Position Changes:

There were no changes to this department’s personnel.

EXPENDITURES

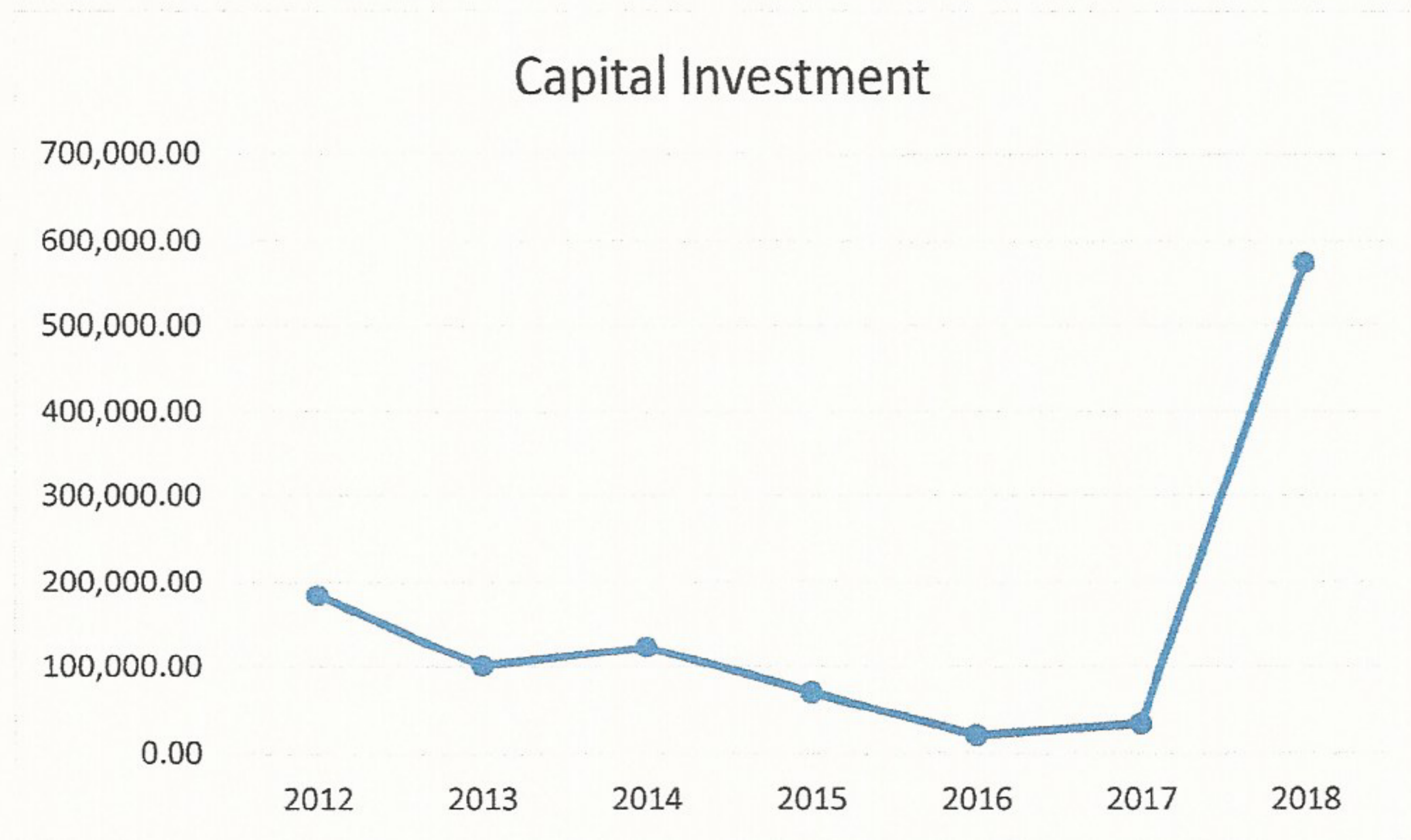
Gen Fund Category	2015-16 Actual	2016-17 Budget	YTD Actual Balance	2017-18 Proposed
General Government	\$377,839.82	\$609,000	\$471,516.38	783,000*
Police	\$418,801.09	\$447,900	\$394,970.38	465,900*
Fire	\$35,000	\$35,000	\$35,000	35,000
Streets	\$425,415.29	\$358,100	\$275,339.79	545,000*
Park	\$142,349.03	\$127,200	\$84,197.31	295,200*
Contribution to IHC	\$81,527.12	\$200,000	\$200,000	<u>50,000*</u>
Industrial/Economic Development	\$23,780	\$30,000	\$26,318.08	30,000
Grand Totals	\$1,504,712.35	\$1,807,200	\$1,487,341.94	\$2,204,100



* Administration includes: Industrial/Economic Development, Contribution to IHC, Fire and General Government

CAPITAL INVESTMENT PLAN

The centerpiece of this budget is the Capital Investment Plan (CIP). This budget allocates more funding toward capital outlay than the last 6 years combined. Capital Investment, Capital Outlay and Capital expenditures are those that purchase assets for the city, this can range from computers, to vehicles, to bridges, paving and sidewalks. Listed below are the notable items within this category, other than these expenditures there are no significant nonrecurring capital investments:



Signage: \$20,000

The City has allocated \$20,000 for signage in the City. This expenditure will include new entrance signs, gateway improvements, way finding signage in addition to new downtown banners.

City Hall Building: \$155,000

The City has is in the process of a CDBG grant application for the remodel and renovation of City Hall to:

- Repair the brick façade of the building
- Make the building handicap accessible including the addition of an elevator
- Roof Repair

The City Hall building is one of the few historic buildings to the City of Morgantown and is a centerpiece for visitors and new comers to the town. The building, located on Main Street, is a staple to the downtown district and must be preserved.

Police Equipment: 20,000

Police Equipment is requesting new tazors for their officer. This is to replace old and outdated equipment.

Sidewalks: 30,000